

From

The Director General,  
Technical Education, Haryana,  
Panchkula.

To

1. Principal Govt. Polytechnic, Ambala, Nilokheri, Jhajjar, Sirsa, Sonapat, Adampur, Narnaul, Hisar,
2. Principal Govt. Polytechnic for Women, Ambala City, Faridabad, Sirsa.

Memo No. E 8(222)/ 4395-4405

Dated:-

30-6-15

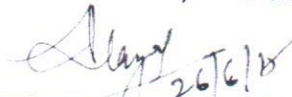
**Subject: Regarding exercise of option for fixation of pay on promotion on or after 1.1.2006.**

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Kindly refer on the subject noted above.

In this regard, attention is invited to rule 13 of FD notification dated 30-12-2008 [Haryana Civil Services (Revised pay) Rules, 2008 and Haryana Civil Service (Assured Career Progression Scheme) Rules, 2008] vide which promotion scale has been revised w.e.f. 1.1.2006, the same may be available and downloaded from the website of Finance Department, Haryana.

Beside above, it is further intimated that a clarification has also been issued by the Finance Department vide its memo No.4/3/2003-1 PR(FD) dated 17.1.2011, which is self explanatory, and copy thereof is enclosed, herewith, for ready reference.

It is further directed that before forwarding the case of pay fixation for approval of any employees on promotion, the same should be supported with option duly countersigned, as explained above, the instructions issued by Finance Department vide its memo No.2/102/2009-2PR(FD), dated 9.4.2010 may also be kept in view, copy of the same is also enclosed for ready reference.

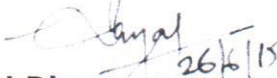
  
**Joint Director (Admn.-I)  
for Director General Technical Education,  
Haryana, Panchkula.**

Endst. No.

4406

Admn.-I / Dated:- 30-6-15

A copy of the above is forwarded to the Deputy Director (IT) with a request to upload the letter on the website of Department.

  
**Joint Director (Admn.-I)  
for Director General Technical Education,  
Haryana, Panchkula.**

Received on  
6/7/15

2/15

No. 4/3/2003-1PR(FD)

From

The Financial Commissioner & Principal Secy. to Govt.,  
Haryana, Finance Department.

To

All Heads of Departments,  
Commissioners of Divisions,  
All Deputy Commissioner and  
Sub Divisional Officers (Civil) in Haryana,  
Registrar, Punjab & Haryana High Court, Chandigarh.

Dated, Chandigarh, the 17th January, 2011

**Subject :** Pay Fixation under Haryana Civil Services (Revised Pay) Rules, 2008 and Haryana Civil Services(ACP) Rules, 2008 – Clarification Regarding.

Sir,

Following the notification of HCS (Revised Pay) & (ACP) Rules, 2008 this department has received references from some Administrative Departments seeking clarification regarding the option to be exercised under Rule 13(2) of Haryana Civil Services (Revised Pay) Rules, 2008 and 22(2) of Haryana Civil Services (ACP) Rules, 2008. The matter has been considered in the Finance Department. The points or doubts raised by the Administrative Department and the clarifications thereto are as under :-

Points of Doubt	Clarification
As per Rule 13(2) of Haryana Civil Services (Revised Pay) Rules, 2008 and Rule 22(2) of Haryana Civil Services (ACP) Rules, 2008 what would be the prescribed period during which a Government employee shall exercise his option under ibid rules.	<p>A Government employee shall exercise his option under Rule 13(2) of Haryana Services (Revised Pay) Rules, 2008 and Rule 22(2) of Haryana Civil Services (ACP) Rules, 2008 within three months from the date of the issue of orders of promotion/financial up-gradation under ACP Rules, 2008. If the intimation regarding option is not received within the time mentioned above the Government employee shall be deemed to have exercised his option from the date of promotion/financial up-gradation under ACP Rules, 2008. The option once exercised shall be final. No relaxation shall be granted in the matter by the Finance Department. Therefore, the competent authority while issuing the promotion/ACP upgradation orders shall explicitly mention therein for exercising the option by the official/officer concerned for pay fixation.</p> <p>It is further clarified that the employees who could not exercise their option may be allowed to exercise their option under Rule 13(2) and 22(2) of the ibid rules, as the case may be, if the same is beneficial to them within the period of three months from the date of issue of these instructions.</p>

Sd/-

Under Secretary Finance (PR),  
for Financial Commissioner & Principal Secy. to Govt.,  
Haryana, Finance Department.

*These instructions have been clarified vide  
No. 1/156/2010-4PR(FD), dated 20th January, 2011.*

**GOVERNMENT OF HARYANA  
FINANCE DEPARTMENT  
No. 2/102/2009-2PR(FD),  
Dated, Chandigarh, the 9th April, 2010**

**Order**

*(of the Government under Rule 26 and 27 of Haryana Civil Services (Assured Career Progression Scheme) Rule, 2008)*

**Subject :** Haryana Civil Services (Assured Career Progression Scheme) Rules, 2008 - Pay Fixation/Clarification Regarding.

As per existing provisions, contained in note below Rule 18 of HCS (ACP) Rules, 2008, if the grade pay of promotional post and ACP pay structure in which the Government servant is drawing his pay prior to promotion are identical, his pay will not again be fixed in the functional pay structure of the promotional post which is identical to the ACP Pay structure in which he was drawing his pay before promotion. He will continue to draw his salary at the same stage and his date of increment will also continue to be same as before promotion.

**For Example:** Mr. 'X' drawing his pay in the ACP pay structure carrying grade pay of Rs. 4000/- in PB-2 and promoted to higher post carrying grade pay of Rs. 4000/- in PB-2.

On careful consideration and in exercise of the powers vested under the provision of Rule 27 and 28 of HCS (ACP) Rules, 2008 and all other powers enabling the Government so to do, it is ordered that :-

If the grade pay of the promotional post is higher than that of ACP pay structure in which the Government employee is drawing his salary prior to promotion, his pay will not be re-fixed and he will only get the difference of grade pay and his date of next increment will continue to be same as before promotion; and it will not be treated Financial Upgradation under HCS (ACP) Rules, 2008.

**For Example:** Mr. 'Y' drawing pay in functional pay structure of the post carrying grade pay of Rs. 3600/- has been granted ACP grade pay of Rs. 4000/- being stagnated for 10 years on the post and further granted regular promotion in the hierarchy of his cadre carrying grade pay of Rs. 4200/-.

Provided that above methodology will not be applicable in the cases where grade pay of ACP pay structure granted under rule 13 of HCS (ACP) Rules, 2008 is higher than that of the grade pay of the promotional post in which, the Government employee is drawing his salary prior to ACP structure, his pay will be raised by 3% of the total pay in the pay band and grade pay drawn before such ACP upgradation and grade pay of the relevant ACP pay structure will be in addition.

2. If the grade pay of the promotional post is inferior than that of ACP pay structure in which the Government employee is drawing his salary prior to the promotion, his pay will not be re-fixed and he will continue to draw his salary at the same stage and his date of increment

**For Example:** Mr. Z drawing his pay in the ACP pay structure carrying grade pay of Rs. 4000/- in PB-2 and promoted to higher post carrying grade pay of Rs. 3600/- in PB-2.

Date: 8.4.2010

Kusum Bansal  
Joint Secretary, Finance.

To

All the Financial Commissioners & Principal Secy. to Govt., Haryana.  
Registrar (General), The High Court of Punjab & Haryana.  
All the Divisional Commissioners in Haryana.  
All the Head of the Department, Haryana.

Sd/-  
Superintendent (PR),  
for Financial Commissioner & Principal Secy. to Govt.,  
Haryana, Finance Department.

Endst. No. 2/102/2009-2PR(FD)

Dated, Chandigarh, the 9th April, 2010

end :- A copy is forwarded to the following for information & necessary action at their  
Accountant General (A&E/Audit), Haryana.

Sd/-  
Superintendent (PR),  
for Financial Commissioner & Principal Secy. to Govt.,  
Haryana, Finance Department.

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